

2015 BUDGET COMMITTEE MEETING

January 26, 2015

At the Gorham Town Hall at 6:00 pm

Members Present: Mike Waddell, Glen Eastman, Robert Demers, Dan McCrum, Terry Oliver, Reuben Rajala, Patrick Lefebvre, Diane Bouthot

Others: Rufus Ansley, Elizabeth Thompson, David Patry, Lee Carroll, Jessica Jacques, Ted Miller, Roger Goulette

The Chair called the meeting to order at 6:00 pm.

Review and accept minutes from the Budget Committee Meeting held on January 22, 2015:
Review of the Minutes revealed there were two errors that needed to be corrected. The first change is to **add Diane Bouthot** as being present at the last meeting as she was accidentally omitted. The second change is to correct an error in the General Review Section of the Minutes, the last line that reads "of the budget" should read "**of the Fund Balance**". All corrections will be made.

***** Bob Demers would like the following sentence incorporated into these Minutes:
Implementation of a fee for a library card to non residents would generate revenue.**

A Motion to accept the Amended Minutes of January 22, 2015 was made by Glen with a second from Diane. All were in favor.

DISCUSSION:

The chair wanted to address the snowstorm that was coming in on Tuesday, 1/27/15. He felt it would be best to postpone the meeting scheduled for 1/27/15 to 1/29/15 for safety purposes and wanted to know the committee's thoughts on this. He stated he had spoken with EMS Director Chad Miller and that he would be able to be present at the tentative "work session" scheduled for 1/29/15. The committee all agreed that it would be best to postpone the meeting until 1/29/15. All were in favor.

Action items from previous meetings that still need to be provided:

- A. The Cascade playground town/mill agreement; an old Lease Agreement from 1981 was found, but did not contain the information the Committee is looking for. This matter will be brought to the Selectmen's attention for review and recommendations. Ongoing.
- B. EMS roster of personnel and how many hours each worked in 2014, hard copies. Denise stated the W2's are completed and the 1099's are being processed at this time.
- C. Moose River information. Information has been given to the Selectmen to review and make a recommendation. Ongoing.
- D. Outside Contracts: Still need information regarding the County, Randolph and Shelburne. No new information at this time. Ongoing.
- E. Updated review of values (Accountant's information) from Denise-hard copy. Denise provided "rough" estimates of the amounts in the Fund Balance and Deferred Revenue balance. She expects to have the exact figures from the Town Accountant in early February. Update: Denise may have the DRA Budget for Thursday's meeting.
- F. Library Budget Report: Denise will provide the information she has on hand.
- G. Capital Reserve Fund question for the Selectmen re: Can the Library access the Town's Building Capital Reserve Fund for building repairs?

Water & Sewer budget review:

The Water & Sewer budget was presented by Dave Patry. The Commissioners were on hand for his presentation and to answer any questions that the Committee had. Dave stated that their budget is flat. He did not foresee any major projects in 2015; did state that if the Tinker Brook repair gets approved that this would change. He stated there were a few sections in town that needed repair including a section on Church Street and a section on the lower end of Glen Road, nothing out of the ordinary.

Library budget review:

The Library budget review was presented by Rufus Ansley. Elizabeth Thompson was on hand to answer any questions as well. Glen asked if the library is able to access the Town's Capital Reserve Fund for Building repairs. Rufus did not have the answer to the question. Denise will check on this information and get back to the Committee at the next meeting. She will also supply the Committee with the current "end of year Library Budget Report".

General review:

The Committee members were satisfied with the Water & Sewer Budget review and the Library Budget Review. There were no further questions.

Old Business:

January 29, 2015: EMS will be back to answer further questions.

January 29, 2015: The Chair is requesting a final budget review and consensus on the budget as presented to date. The Chair asked Robin to have the DRA budget form prepared for this night.

New Business:

None

Adjourn:

Motion to adjourn was made by Pat with a second from Bob, all were in favor. The meeting adjourned at 7:45pm.

APPROVED AS NOTED ON 2/10/15